



# Akalyn Whitely

## Professional Summary

My name is Akalyn Whitely and I am a 23 year old hospitality professional, scientist, entrepreneur and student. I've represented a number of big brands in my modeling and brand ambassador work and I approach every opportunity eager to learn, work, and with a big smile on my face. I live to leave a lasting impression on everyone who I work with and for and will always put my best foot forward.

## Work History

### The Dali - Bar Back

New York, NY

09/2023 - Current

- Coordinated with servers and bartenders to maintain smooth operation of bar area.
- Restocked glassware, cleaned tables and organized supplies to meet demanding trading periods throughout shift.
- Assisted in setting up and breaking down bar area for special events.

### Matrix Pro Staffing - Brand Ambassador

New York, NY

08/2023 - Current

- Worked as a third party hospitality worker for high class events such as weddings.
- Representing high class designer brands in house, describing and displaying new products and events.
- Working as wait staff, bar back, and helping with event set up and tear down.
- Brands worked with: Louis Vuitton, Olivier Cheng Catering, and Great Performances.
- Approached strangers and interacted in natural conversation with goal of developing brand loyalty.

### Staffed Inc. - Brand Ambassador

New York, NY

06/2023 - Current

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📍 Brooklyn, NY 11236

## Websites, Portfolios, Profiles

- akalynwhitely.com

## Skills

- Microsoft Office (Word, Excel, PowerPoint, etc.)
- Public Speaking
- Basic Knowledge in HTML, JAVA, JavaScript, and C++ programming languages
- Autodesk certified
- 200+ hours of Laboratory experience (genomic prep, PCR, slippage assays, etc.)
- BLS Certified
- HIPAA Compliance
- Modeling
- Acting

## Education

05/2021

**State University of New York (SUNY)**

Buffalo, NY

Bachelor of Science: Biochemistry

- cum laude graduate
- UB Step Troupe Coordinator, 2018 - 2021
- 3.5 GPA

- Representing high class designer brands in house, describing and displaying new products and events and greeting clientele.
- Standing in for New York Fashion Week fashion show run throughs.
- Paid modeling and dancing opportunities in parades and other events.
- Brands worked with: Tiffany's, Coach, Apple, and Tory Burch.

### **Steris IMS - Surgical Instrument Repair Specialist**

*05/2022 - 03/2023*

- Maintained, inspected, and repaired surgical instrumentation through a combination of bending, buffing, filing, etc
- Learned the names, functions, and variations of dozens of different surgical tools
- Safely operated company vehicle to go to hospitals to pick up and drop off the surgical instruments from that day
- Increased productivity 150% in the office after training my skills and devising my own strategies to work more efficient.

### **AM LLC, Vermont Department of Health - Remote Case Analyst**

*02/2022 - 03/2022*

- Proficiently worked with NBS, handling confidential medical documents for Vermont residents
- Quickly sorted, opened, and closed positive, suspect, and self-reported cases for everyone from the indigenous population to college students
- Quickly sent opened cases to strike teams for swift covid outreach
- Became familiar with HIPAA guidelines.

### **AM LLC, Vermont Department of Health - Remote Case Investigator**

*01/2022 - 02/2022*

- Proficiently worked with NBS, handling confidential medical documents for Vermont residents
- Called Vermont residents and provided them with detailed isolation information depending on their current living situation
- Used citizen information to get into contact with possible positive cases and keep the community safe.

### **Meridian Strategies, New York Health and Hospital - Canvasser**

*10/2021 - 12/2021*

- Effectively engaging residents and providing accurate information on COVID-19 including prevention and testing/vaccine access
- Educating others on the use of personal protective equipment, like face coverings, to prevent possible COVID-19 transmission
- Distribution of personal protective equipment to prevent possible COVID-19 transmission
- Direct members of targeted communities to testing and vaccination sites and services
- Collecting appropriate information from community members and reporting on findings as appropriate.

- University Provost Scholarship Recipient
- Calvin Martin Jr. Scholarship Recipient
- Research: DNA mis-match Repair in relation to different protein mutations in yeast cell isolates.

## **Jennifer Surtees Lab - Research Assistant**

*02/2020 - 05/2021*

- Researched Trinucleotide Repeat Expansions in relation to different protein effecting mutations in DNA Mis-Match Repair in yeast cells
- I focused on chimeric msh6(msh3MBD) strains
- Performed of genomic preps, PCR, and slippage assays on hundreds of yeast strain isolates
- Creating different minimal media-based agar plates to grow yeast on
- Co-authored an upcoming paper on the aforementioned topic
- Maintained lab material stock, autoclaved glassware, and kept accurate records using Microsoft Excel.